

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD AT THE BANNINGHAM & COLBY COMMUNITY HALL
ON WEDNESDAY 19th July 2023 at 7.00pm**

PRESENT: Mr R Anderson-Dungar (Chairman)
Mr D Holgate
Mrs P Ashby
Mrs S Woolliams
Mrs J Morgan

IN ATTENDANCE: Mr C Studholme (Clerk)
One member of the public

52. WELCOME AND CO-OPTION

The Chairman welcomed Mrs Woolliams and Mrs Morgan to the meeting. The relevant co-option papers were duly signed.

53. APOLOGIES FOR ABSENCE

Mr N Andrews and Mr S Elliott.

54. DECLARATIONS OF INTEREST AND DISPENSATIONS

The following interest was declared – Mr Anderson-Dungar – Allotments. There were no requests for dispensations.

55. MINUTES OF THE MEETING HELD ON 21st June 2023

The minutes of the meeting held on 21st June 2023 were not agreed or signed. Mr Holgate had a number of proposed amendments to minute 43 which were not shared by all of the other Councillors present and it would not have been easy to incorporate them as handwritten additions to the typed minutes. Mr Holgate was to forward his proposals to the Clerk who would then circulate a revised draft.

56. INFORMATION ON MATTERS ARISING

SAM2 – There was no further update as Mr Elliott was on holiday. He had spoken to the Clerk previously suggesting that additional fixings/posts might be required. The Clerk was to speak to Mr Elliott on his return from holiday to agree what was required.

57. OPEN FORUM FOR PUBLIC PARTICIPATION

Mr K Fields asked about the Management Plan for Elden's Retreat as this was not on the Council's website. He had concerns about the management (or lack of management) with regard to some aspects of the site and there was discussion about issues of concern – overgrown/weedy areas, moles, overhanging branches, tree guards, etc. Mr Fields was of the view that a lack of communication meant that local residents were unaware of the purpose of the site and that its role as a recreational open space was being compromised. The Clerk agreed to forward Mr Fields a copy of the Management Plan and upload it to the website as soon as possible. The Clerk also reported that a site visit was planned with concerned locals to

outline the original tree planting proposal for the site and to discuss issues of concern.

58. REPORTS FROM POLICE, DISTRICT AND COUNTY COUNCILLORS

No reports were available this time.

59. ITEMS REFERRED FROM PREVIOUS MEETING

None.

60. CLERK'S REPORT

1. Elden's Retreat – the Clerk reported that he had emailed the contractor involved in cutting all the Council's grass regarding uncut/unstrimmed areas of Elden's Retreat. The contractor had admitted that the current machinery was not effective on long areas of grass which is why tufts of grass remained in some areas. He had said that the operator was to concentrate on these areas at the next cut to try to resolve the issue. It was generally agreed that a rotary cutter was needed to provide the sward required. The Clerk was to request this from the contractor and also remind him about the lack of strimming.

2. Village Green – The cutting problems outlined above for Elden's Retreat were also an issue at the Village Green. The Clerk was to include this in his discussion with the contractor.

3. Allotments – The Clerk had raised the issue of the under managed part of the newly let plot with the tenant. They had responded that they had not been aware of the horsetail problem when they took on the plot but that they would address the matter soon. There was discussion about how the horsetail problem on the allotments might be overcome but it was generally agreed that it was there to stay. The clerk noted that covering an area with black plastic for a whole growing season can reduce the rigour of horsetail enabling it to be kept in check thereafter. This was to be investigated.

4. Telephone Kiosk – Mr Anderson-Dungar reported that the Bowls Green and Church pages for the Telephone Kiosk were being printed.

61. CORRESPONDENCE/REPORTS

(a) Broadband – Mr Elliott had forwarded an email to Councillors from Noel Bartram who provided an update on County Broadband activity in the Bridge Road/B1145 area. Mr Elliott was to follow this up on his return from holiday.

(b) The Clerk at Skeyton Parish Council had emailed to ask if anyone would be interested in attending a meeting with Vattenfall regarding the laying of project cables in Colby and Banningham. The meeting was scheduled for 4th 1 September at 7.00 pm in Skeyton Village Hall.

(c) The Clerk reported that British Gas had confirmed that they would be the Energy supplier at the Community Hall from 1st July.

62. POLICIES

None.

63. FINANCE REPORT

1. SCHEDULE OF BILLS OF PAYMENT

The schedule of bills awaiting authorisation for payment had been circulated. All payments were approved. These were:

- Colin Studholme (Salary and allowance) £310.17
- Paston Chase (Email a/c renewal) £36.00

2. BANK RECONCILIATION AS AT 30th JUNE 2023

This was noted by members and signed by the Chairman.

5. THE BANK STATEMENTS FOR THE MONTH TO 30th JUNE 2023

The Bank Statement was noted as being in agreement with the Bank Reconciliation.

6. SCHEME OF DELEGATION

None.

Acceptance of the Finance Report was **proposed by Mrs Ashby and seconded by Mr Holgate.**

64. PLANNING MATTERS

The Planning application for Pinewood, Bridge Road (erection of single-storey rear extension) had been approved by the District Council. There were no other applications to consider.

65. ITEMS FOR INFORMATION/FUTURE AGENDA

None proposed.

66. DATE OF NEXT MEETING The next Parish Council Meeting will be held on **WEDNESDAY 20th SEPTEMBER 2023 at 7.00pm** at Banningham & Colby Community Hall.

67. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 8.35p.m.

Signed (Chairman)

Date