

# **COLBY & BANNINGHAM PARISH COUNCIL**

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## **NOTICE OF MEETING & INVITATION TO ATTEND**

**THERE WILL BE A MEETING OF  
COLBY & BANNINGHAM PARISH COUNCIL  
AT THE BANNINGHAM & COLBY COMMUNITY HALL  
ON WEDNESDAY 21<sup>st</sup> June 2023 at 7.00p.m.**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

### **A G E N D A**

**01 APOLOGIES FOR ABSENCE**

To receive and accept apologies for absence

**02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensation.

**03 MINUTES**

To approve the minutes of the Parish Council Meeting held on 17<sup>th</sup> May 2023. (Attached)

**04 INFORMATION ON MATTERS ARISING**

To receive information on matters arising from the Minutes not listed elsewhere on the Agenda. (SAM2)

**05 OPEN FORUM FOR PUBLIC PARTICIPATION**

An opportunity to hear from members of the public.

**06 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

**Police:  
District Council  
County Council**

## 07 ITEMS REFERRED FROM PREVIOUS MEETING

To consider items suggested at the last meeting:

1. Vacancies on the Council (to follow)

## 08 CLERK'S REPORT

To receive updates/reports on areas of parish council responsibility:

1. Playing Field
2. Village Green
3. Allotments
4. Telephone Kiosk

## 9 CORRESPONDENCE/REPORTS

1. Highways Inspection – 10<sup>th</sup> July 2023
2. Speeding on Church Close

## 10 POLICIES

Genera Data Protection Regulation (to follow).

## 11 FINANCE REPORT (to follow).

To consider the following:

1. To receive and consider the report from Internal Auditor – Mr Eke will present his report.
2. To complete and agree the Annual Governance Statement on the Annual Return
3. To agree the Accounting Statement on the Annual Return
4. Schedule of Bills for Payment
5. Bank Reconciliation as at 31<sup>st</sup> May 2023
6. Bank Statement as at 31<sup>st</sup> May 2023
7. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation.
8. Community Hall Energy Contract Renewal.

## 12 PLANNING MATTERS

1. APPLICATIONS DETERMINED	
PF/23/ Well Cottage, 7 Church Road, Colby. Render to all elevations, etc.	Approved
2. APPLICATIONS FOR CONSIDERATION	
None.	
3. To consider and agree the Council's view on any application submitted since the publication of this agenda.	

### **13 ITEMS FOR INFORMATION/FUTURE AGENDA**

### **14 DATE OF NEXT MEETING**

To confirm that the next Parish Council Meeting will be held on **Wednesday 19<sup>th</sup> July 2023 at 7.00pm** at Banningham & Colby Community Hall.

*Colin Studholme*

*Mr Colin Studholme*

*Clerk of the Council*

*Published 15<sup>th</sup> June 2023*

#### NOTES

*This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)*

*The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.*