

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 2024" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered in figures.

Name of smaller authority: COLBY AND BANNINGHAM PARISH COUNCIL

County area (local councils and parish meetings only): NORFOLK

Financial year ending 31 March 20xx

Prepared by (Name and Role): COLIN STUDHOLME (CLERK/RFO)

Date: 10/04/2024 10/04/2024

	£	£
Balance per bank statements as at 31/3/24:		
Current Account	2,470.0	
Instant Access Account	22,861.7	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		
		25,331.8
Petty cash float (if applicable)		-
Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers)		
item 1		
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		
		-
Add: any un-banked cash as at 31/3/24		
		-
Net balances as at 31/3/24 (Box 8)		25,331.8