

**MINUTES OF THE MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
HELD AT THE BANNINGHAM & COLBY COMMUNITY HALL
ON WEDNESDAY 19th OCTOBER 2022 at 8.00pm**

PRESENT: Mr J van Poortvliet (Chairman)
Mr R Anderson-Dungar
Mr N Andrews
Mrs P Ashby
Mr S Clarke
Mr S Elliott
Mr D Holgate

IN ATTENDANCE: Mr C Studholme (Clerk)

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor John Toye and Councillor Saul Penfold.

2. DECLARATIONS OF INTEREST AND DISPENSATIONS

The following interests were declared – Mr Anderson-Dungar – Allotments. There were no requests for dispensations.

3. MINUTES

Minutes of the Meetings held on the 28th September 2022 were **confirmed and signed**.

4. INFORMATION ON MATTERS ARISING

- a) Clerk's contract - deferred until next meeting.
- b) Affordable Housing – the proposed letter from BHA had not yet been received by householders. Anna Clarke from NNDC had confirmed that NNDC had identified the original proposed site.
- c) SAMs – The Clerk was to contact Felimingham PC/Councillor Penfold to enquire about the possibility of sharing the existing SAM sign. If not, any application for funding to PPF would need to be submitted by 1st December and there was a 50% match funding requirement.

5. OPEN FORUM FOR PUBLIC PARTICIPATION

No members of the public were present.

6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

Police – Operation Randall Newsletter previously circulated was **noted**.

District Council – Cllr Toye – No report

County Council - Cllr Penfold – No report.

7. ITEMS REFERRED FROM PREVIOUS MEETING

- a) Newsletter – this had been prepared and distributed by Mr Elliott
- b) Christmas event – an event similar to that held last year but without kids fancy dress was proposed and agreed. Better lighting would be required this time. Mr Elliott was to speak to Jeanie about mince pies/mulled wine. Richard was to speak to the vicar about leading the carol singers. The vicar's availability would determine the date, which would be either 19th or 20th December. Mr Elliott was to co-ordinate the event with help from Mr Clarke and Mr Anderson-Dungar. The Clerk was to check the budget.
- c) Fireproof cabinet. One was required to securely store the Council's archive papers. A space for it had been planned in the Community Hall store room. Mr Anderson-Dungar and the Clerk were to investigate cost.

8. CLERK'S REPORT

To receive updates/reports on areas of parish council responsibility:

1. ELDEN'S RETREAT

Management Plan – this had been circulated and approved. The Clerk was to discuss with Mr Elliott a new sign for the Playing Field.

2. VILLAGE GREEN

Mr Clarke had ordered 2000 more (blue) crocus bulbs. In addition he had order some mulch pads to trial around the privet plants to suppress grass growth.

3. ALLOTMENTS

The rain harvesting water butts were working.

4. TELEPHONE KIOSK

Mr Anderson-Dungar had sent an email to Councillors reminding them of the proposals for the kiosk.

9. CORRESPONDENCE/REPORTS

- a) Hedge on Bridge Road. Mrs Ashby reported that a number of residents had raised concerns with her about a private hedge which was encroaching over the grass verge towards the highway. After discussion it was agreed that initially the best option would be for Mrs Ashby to speak to the owner concerned to try to get them to cut the hedge back.
- b) Broadband provision. The original timescale set by Openreach for the provision of Broadband in the village had passed with no progress. Residents were being urged to register on the Openreach website to try to get some progress. Mr Elliott and the Clerk were to draft a letter to Duncan Baker, MP to seek his support.
- c) Neech Loan Fund. Mr Clarke reported that he had earlier attended a meeting of the Fund where it had voted to close the fund and transfer monies to the Clan Trust. Some of this money would be made available for Neech Grants, with the rest retained to cover future liabilities.

10. POLICIES

STANDING ORDERS

The Clerk had circulated a proposed amendment to Section 18 of the Standing Orders to bring it in line with changes made nationally. The Change was agreed.

11. FINANCE REPORT

1. **SCHEDULE OF BILLS FOR PAYMENT**

The Clerk presented the schedule, which was **accepted** as proposed by Mr Anderson-Dungar, seconded by Mr Elliott. A copy to be attached to the signed copy of these Minutes.

2. **BANK RECONCILIATION TO 30th SEPTEMBER 2022**

The document previously circulated was **accepted**.

3. **CASHBOOK 1 APRIL 2022 TO 30TH SEPTEMBER 2022**

The document previously circulated was **accepted**.

4. **SCHEME OF DELEGATION**

None.

12. PLANNING MATTERS

1. **APPLICATIONS DETERMINED**

DF/22/1694 – The Old Rectory, Colby. This application had been withdrawn.

DF/22/2062 – Home Farm Colby. Not yet determined.

2. **APPLICATIONS FOR CONSIDERATION**

None received.

13. ITEMS FOR INFORMATION/FUTURE AGENDA

1. On-going consideration of the Council's response to the Cost of Living Crisis.

2. Budget and Precept 2023/24.

14. DATE OF NEXT MEETING

It was confirmed that the next Parish Council Meeting would be held on **WEDNESDAY 16th NOVEMBER 2022 at 7.00pm** at Banningham & Colby Community Hall.

The time of the meeting was to moved back to its original timeslot, with the Community Hall Trustee meeting to follow immediately after.

Mr van Poortvliet would be unable to attend and Mr Anderson-Dungar agreed to chair the meeting.

15. CLOSURE OF THE MEETING

There being no further business, the Chairman closed the meeting at 9.05p.m.

Signed (Chairman)

Date