

# **COLBY & BANNINGHAM PARISH COUNCIL**

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## **NOTICE OF MEETING & SUMMONS TO ATTEND**

### **THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON WEDNESDAY 19<sup>th</sup> JUNE 2024 at 7.00pm**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

#### **AGENDA**

- 1. APOLOGIES FOR ABSENCE AND WELCOME**  
To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**  
To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensation.
- 3. MINUTES**  
To approve the minutes of the Parish Council Meeting held on 15<sup>th</sup> May 2024
- 4. INFORMATION ON MATTERS ARISING**  
To receive information on matters arising from the Minutes not listed elsewhere on the Agenda:
  - (a) Residents' Survey – Action Plan
  - (b) Play Equipment – update
  - (c) Residents Email Addresses - update
- 5. OPEN FORUM FOR PUBLIC PARTICIPATION**  
An opportunity to hear from members of the public
- 6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**  
To receive written/verbal reports from representatives, including the following:

**District Council  
County Council**

Police – Operation Randall (previously circulated)

**7. ITEMS REFERRED FROM PREVIOUS MEETING**

To consider matters still outstanding from the last meeting not elsewhere on the agenda:  
None.

**8. CLERK’S REPORT**

To receive updates/reports on areas of parish council responsibility:

1. Elden’s retreat
2. Village Green
3. Allotments
4. Information Centre
5. SAM2

**9. CORRESPONDENCE/REPORTS/EVENTS**

**10. POLICIES**

Code of Conduct/Powers & Duties (uploaded to website)

**11. FINANCE REPORT**

To consider the following:

1. Schedule of Bills for Payment (to follow)
2. Bank Reconciliation as at 31<sup>st</sup> May 2024 (attached)
3. Bank Statements as at 31<sup>st</sup> May 2024 (to follow)
4. Cashbook as at 31<sup>st</sup> March 2024 (to follow)
5. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation

**12. PLANNING MATTERS**

1. APPLICATIONS DETERMINED	
None	
2. APPLICATIONS FOR CONSIDERATION	
None	
3. To consider and agree the Council’s view on any application submitted since the publication of this agenda.	

**13. ITEMS FOR INFORMATION/FUTURE AGENDA**

**14. DATE OF NEXT MEETING**

To confirm WEDNESDAY 17<sup>th</sup> JULY 2024 at 7.00 pm at the Community Hall.

*Colin Studholme*  
Mr Colin Studholme  
Clerk of the Council

*Published 12<sup>th</sup> June 2024*

NOTES

This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk) The meeting will include public participation time when members of the public may speak. Planning application documents

can be found on NNDC website at [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.