

# **COLBY & BANNINGHAM PARISH COUNCIL**

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## **NOTICE OF MEETING & INVITATION TO ATTEND**

**THERE WILL BE A MEETING OF  
COLBY & BANNINGHAM PARISH COUNCIL  
AT THE BANNINGHAM & COLBY COMMUNITY HALL  
ON WEDNESDAY 28th SEPTEMBER 2022 at 8.00p.m.**

### **PLEASE NOTE NEW START TIME**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

## **A G E N D A**

### **01 APOLOGIES FOR ABSENCE**

To receive apologies for absence

### **02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

### **03 PUBLIC PARTICIPATION**

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

### **04 RE-CONVENE THE MEETING**

To re-convene the meeting

### **05 MINUTES**

To receive and approve Minutes of the Parish Council Meetings held on 20 July 2022 and Extra-Ordinary Meeting held on 3 August 2022

## **06 STAFFING**

To ratify amendments to Clerk's contract.

## **07 INFORMATION ON MATTERS ARISING**

To receive information on matters arising from the Minutes not listed elsewhere on the Agenda

## **08 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

**Police:** Operation Randall Newsletter previously circulated

**District Council**

**County Council**

## **09 ITEMS REFERRED FROM PREVIOUS MEETING**

Norfolk County Council's Cost of Living Scheme

To consider whether there is a need in the Parish for this scheme and whether an application would be appropriate.

## **10 AREAS OF PARISH COUNCIL RESPONSIBILITY**

To receive updates/reports on areas of parish council responsibility:

1. Playing Field
2. Village Green
3. Allotments – to review allotment rents to take effect from 1 October 2023
4. Telephone Kiosk

## **11 SCHEME OF DELEGATION**

To receive information from the Clerk on any actions taken under the Scheme of Delegation

## **12 AFFORDABLE HOUSING PROPOSAL**

To consider and agree the wording on the draft letter to all households for a new call for sites - attached

## **13 CORRESPONDENCE/REPORTS**

To consider the following and make decisions as appropriate:

1. Speed Awareness Monitors – Report from Seamus Elliott - attached.
2. Parish Partnership Fund – attached
3. Neech Loan Fund – to receive any update on the closure of the Fund

## **14 POLICIES**

To consider the following and make decisions as appropriate:

1. Planning Protocol - attached

## **15 FINANCE**

To consider the following:

1. Schedule of Bills for Payment **to follow**
2. Bank Reconciliations for July and August 2022 - attached
3. List of Receipts and Payments 1 April 2022 to 31 August 2022 - attached
4. Notice of completion of Audit - attached

## **16 PLANNING MATTERS**

### **1. APPLICATIONS DETERMINED**

a) PF/22/1761 POND COTTAGE, NORTH WALSHAM ROAD.

Decision: NNDC granted permission for this application on 14/9/22

b) PF/22/1694 THE OLD RECTORY, COLBY ROAD.

Decision: Not yet determined.

### **2. APPLICATIONS FOR CONSIDERATION**

To consider and agree the Council's view on the following application:

PF/22/2062 Home Farm, Colby Road, Banningham, NR11 7DY.

Single Storey extension to dwelling following removal of conservatory; Installation of air source heat pump. Link previously circulated.

To consider and agree the Council's view on any application submitted since the publication of this agenda.

## **17 ADJOURNMENT**

To adjourn the meeting for 5 minutes to allow further public speaking

## **18 RE-CONVENE THE MEETING**

To re-convene the meeting

## **19 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

To agree Response(s) to Planning applications

## **20 ITEMS FOR INFORMATION/FUTURE AGENDA**

To receive items for information/referral to future Agenda

## **21 DATE OF NEXT MEETING**

To confirm that the next Parish Council Meeting will be held on Wednesday 19 October 2022 at 7pm at Banningham & Colby Community Hall

*Colin Studholme*

Mr Colin Studholme  
Clerk of the Council

21st September 2022

### **NOTES**

*This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)*

*The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.*