COLBY & BANNINGHAM PARISH COUNCIL

Tel: 07979109019; Email: clerk@colby-banningham-pc.gov.uk
Web: www.colby-banningham-pc.gov.uk
Chair: Mr Seamus Elliott
Parish Clerk: Mrs Sara Burns

To Members of the Council,

You are hereby summoned to attend a meeting of Colby & Banningham Parish Council on **Monday 16th November 2026 at 7pm at Banningham & Colby Community Hall** for the purpose of the transacting following business:

S.Burns Parish Clerk 10th November 2026

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

1. **Welcome and to consider apologies for absence**

2. **Declarations of interest and dispensations**

3. **To approve the minutes of the meeting held on 19th October 2026**

4. **Public Forum**
   a. Public
   b. District / County Councillors

5. **To discuss items referred from previous meeting**
   a. Carols on The Green
   b. Allergy Kits
   c. Parish Council laser printer – to agree costs of printer and consumables and agree 50% of costs from Councillor Community Grant fund.
   d. Grit bins – to agree immediate purchase of two grit bins from Parish Council general reserves, to be located at Highways agreed sites and confirm Highways to fill.
   e. Village gates – to note sites, agree costs and obtain support from Member before submitting Parish Partnership Bid

6. **Standing Items – To receive updates and reports on areas of Parish Council responsibility:**
   a. Eldon's Retreat / Playground – Clarification on Inspection report
   b. Village Green
   c. Allotments
   d. Information Kiosk & Noticeboards – UK Power Networks update
   e. SAM2, highway issues

7. **To note correspondence, reports and events**

8. **Finance**
   a. To note bank reconciliation up to 31st October 2026 (See enclosed)

   b. To note the Cashbook as at 31st October 2026 (See enclosed)

   c. To consider and approve the following payments:

i.	Hiscox	Annual Insurance	£1421.70
ii.	Sara Burns	Salary and Expenses	£480.59
iii.	HMRC	Tax – Quarterly DD	£117.40
iv.	101 Computer	New SSL Cert	£45.00

v.	Banningham & Colby CH	Quarterly Grant – Jan 2027	£315.00
vi.	Royal British Legion	Poppy Wreath Colby & Banningham	£46.00

d. To agree grass cutting contract for 2027

e. To review the effectiveness of the internal audit for 2026-27 accounts

f. To discuss and approve the 2027-28 Budget and agree the Precept

9. Planning

a. New Applications for consideration
None

b. Applications Determined
None

c. Other planning matters
None

10. To agree meeting dates for 2027

11. Items for inclusion on the next agenda

12. Date of next meeting: Monday 18th January 2027

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.