

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON MONDAY 20th APRIL 2026 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

1. **WELCOME AND APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to agree any Requests for Dispensation.
3. **MINUTES**
To approve the minutes of the Parish Council Meeting held on 16th March 2026.
4. **MATTERS ARISING**
To discuss matters arising from the minutes not elsewhere on the agenda
 1. Defibrillator for phone kiosk – update
 2. Parish Council Priorities – 2026/27
 3. NNDC Food Waste Collection
5. **OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public
6. **REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**
To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall
7. **ITEMS REFERRED FROM PREVIOUS MEETING**
None.

NOTES

This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

8. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

- 1. Elden’s Retreat/Playground
- 2. Village Green
- 3. Allotments
- 4. Information Kiosk & Noticeboards
- 5. SAM2
- 6. Highway issues

9. CORRESPONDENCE/REPORTS/EVENTS

None.

10. POLICIES

None.

11. FINANCE REPORT

To consider the following:

- 1. Schedule of Payments for April 2026 for authorisation, including approval of annual grants.
- 2. Bank Reconciliation as at 31st March 2026
- 3. Cashbook as at 31st March 2026
- 4. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation.
- 5. Update on Year-End and Internal Audit.
- 6. Reserves as at 31st March 2026
- 7. Asset Register as at 31st March 2026

12. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED None.
2. APPLICATIONS FOR CONSIDERATION None.
3. OTHER PLANNING MATTERS None.

13. TOPICS FOR DISCUSSION

To discuss any issues of interest/relevance to the Council – no decisions to be made.

14. DATE OF NEXT MEETING

To agree MONDAY 18th MAY 2026 at 7.00 pm, following the ANNUAL PARISH MEETING

Colin Studholme
Mr Colin Studholme
Clerk of the Council

Published 15th April 2026

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