

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON MONDAY 16th FEBRUARY 2026 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to agree any Requests for Dispensation.
- 3. MINUTES**
To approve the minutes of the Parish Council Meeting held on 19th January 2026.
- 4. MATTERS ARISING**
To discuss matters arising from the minutes not elsewhere on the agenda
 - (a) Co-option of new councillor
 - (b) Defibrillator for phone kiosk – proposal for Community Fund budget
- 5. OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public
- 6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**
To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall
- 7. ITEMS REFERRED FROM PREVIOUS MEETING**
None.

NOTES

This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

8. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

1. Elden's Retreat/Playground – approval of Annual Inspection contractor
2. Village Green – permanent Christmas Tree/appointment of grass cutting contractor
3. Allotments – clarification of plots/new tenants
4. Information Kiosk & Noticeboards
5. SAM2
6. Highway issues

9. CORRESPONDENCE/REPORTS/EVENTS

Email from local resident regarding a possible bus shelter on the village green (previously circulated).

10. POLICIES

None.

11. FINANCE REPORT

To consider the following:

1. Schedule of Payments for February for authorisation
2. Bank Reconciliation as at 31st January 2026
3. Cashbook as at 31st January 2026
4. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation.

12. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED Pond Cottage, North Walsham Road, Banningham, Norwich, Norfolk, NR11 7DU. PF/22/2209 – Refuse.
2. APPLICATIONS FOR CONSIDERATION PF/26/0135 - Erection of single storey side and rear extension Tree Tops, Colby Road, Banningham, Norwich, Norfolk, NR11 7DY (previously circulated).
3. OTHER PLANNING MATTERS

13. TOPICS FOR DISCUSSION

To discuss any issues of interest/relevance to the Council – no decisions to be made.
Council priorities for 2026/27 – current priorities attached.

14. DATE OF NEXT MEETING

To agree MONDAY 16th MARCH 2026 at 7.00 pm

To agree the date of the Annual Parish Meeting

15. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC DURING DISCUSSION OF THE FOLLOWING ITEM RELATED TO STAFFING

Report on the Clerk's Salary.

Colin Studholme

Mr Colin Studholme

Clerk of the Council

Published 10th February 2026

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