

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

**THERE WILL BE A MEETING OF
COLBY & BANNINGHAM PARISH COUNCIL
AT THE BANNINGHAM & COLBY COMMUNITY HALL
ON WEDNESDAY 28th SEPTEMBER 2022 at 8.00p.m.**

PLEASE NOTE NEW START TIME

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

A G E N D A

01 APOLOGIES FOR ABSENCE

To receive apologies for absence

02 DECLARATIONS OF INTEREST AND DISPENSATIONS

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensations

03 PUBLIC PARTICIPATION

To adjourn the meeting for 10 minutes to receive comments on agenda items from members of the public and Councillors with pecuniary interests.

04 RE-CONVENE THE MEETING

To re-convene the meeting

05 MINUTES

To receive and approve Minutes of the Parish Council Meetings held on 20 July 2022 and Extra-Ordinary Meeting held on 3 August 2022

06 STAFFING

To ratify amendments to Clerk's contract.

07 INFORMATION ON MATTERS ARISING

To receive information on matters arising from the Minutes not listed elsewhere on the Agenda

08 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

To receive written/verbal reports from representatives, including the following:

Police: Operation Randall Newsletter previously circulated

District Council

County Council

09 ITEMS REFERRED FROM PREVIOUS MEETING

Norfolk County Council's Cost of Living Scheme

To consider whether there is a need in the Parish for this scheme and whether an application would be appropriate.

10 AREAS OF PARISH COUNCIL RESPONSIBILITY

To receive updates/reports on areas of parish council responsibility:

1. Playing Field
2. Village Green
3. Allotments – to review allotment rents to take effect from 1 October 2023
4. Telephone Kiosk

11 SCHEME OF DELEGATION

To receive information from the Clerk on any actions taken under the Scheme of Delegation

12 AFFORDABLE HOUSING PROPOSAL

To consider and agree the wording on the draft letter to all households for a new call for sites - attached

13 CORRESPONDENCE/REPORTS

To consider the following and make decisions as appropriate:

1. Speed Awareness Monitors – Report from Seamus Elliott - attached.
2. Parish Partnership Fund – attached
3. Neech Loan Fund – to receive any update on the closure of the Fund

14 POLICIES

To consider the following and make decisions as appropriate:

1. Planning Protocol - attached

15 FINANCE

To consider the following:

1. Schedule of Bills for Payment **to follow**
2. Bank Reconciliations for July and August 2022 - attached
3. List of Receipts and Payments 1 April 2022 to 31 August 2022 - attached
4. Notice of completion of Audit - attached

16 PLANNING MATTERS

1. APPLICATIONS DETERMINED

a) PF/22/1761 POND COTTAGE, NORTH WALSHAM ROAD.

Decision: NNDC granted permission for this application on 14/9/22

b) PF/22/1694 THE OLD RECTORY, COLBY ROAD.

Decision: Not yet determined.

2. APPLICATIONS FOR CONSIDERATION

To consider and agree the Council's view on the following application:

PF/22/2062 Home Farm, Colby Road, Banningham, NR11 7DY.

Single Storey extension to dwelling following removal of conservatory; Installation of air source heat pump. Link previously circulated.

To consider and agree the Council's view on any application submitted since the publication of this agenda.

17 ADJOURNMENT

To adjourn the meeting for 5 minutes to allow further public speaking

18 RE-CONVENE THE MEETING

To re-convene the meeting

19 RESPONSE TO PLANNING APPLICATIONS/ISSUES

To agree Response(s) to Planning applications

20 ITEMS FOR INFORMATION/FUTURE AGENDA

To receive items for information/referral to future Agenda

21 DATE OF NEXT MEETING

To confirm that the next Parish Council Meeting will be held on Wednesday 19 October 2022 at 7pm at Banningham & Colby Community Hall

Colin Studholme

Mr Colin Studholme

Clerk of the Council

21st September 2022

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk

The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.