

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON WEDNESDAY 21st MAY 2025 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

- 1. CHAIRMAN OF THE COUNCIL**
To elect the Chairman of the Council for the Municipal Year 2025-26
- 2. VICE CHAIRMAN OF THE COUNCIL**
To elect the Vice-Chairman of the Council for the Municipal Year 2025-26
- 3. CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Chairman's signed Declarations of Acceptance of Office, witnessed by the Clerk
- 4. APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- 5. DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to note any Requests for Dispensation.
- 6. MINUTES**
To approve the minutes of the Parish Council Meeting held on 16th April 2025.
- 7. MATTERS ARISING**
To discuss matters arising from the minutes not elsewhere on the agenda
(a) Councillor Vacancies
- 8. OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

9. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS

To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall

10. ITEMS REFERRED FROM PREVIOUS MEETING

1. Annual Report/Objectives for 2025-26

11. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

1. Elden's retreat/Playground
2. Village Green
3. Allotments
4. Information Kiosk
5. SAM2

12. CORRESPONDENCE/REPORTS/EVENTS

None.

13. POLICIES

None.

14. FINANCE REPORT

To consider the following:

1. Schedule of Bills for Payment (to follow)
2. Bank Reconciliations for end April 2025 (attached)
3. Cashbook for end April 2025 (attached)
4. Bank Statements for end April 2025 (attached)
5. Scheme of Delegation – Any actions taken under the Scheme of Delegation
6. Updating Bank Account Signatories

15. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED None.
2. APPLICATIONS FOR CONSIDERATION None.
3. OTHER PLANNING MATTERS

13. ITEMS FOR INFORMATION/FUTURE AGENDA

14. DATE OF NEXT MEETING

To confirm **WEDNESDAY 18th JUNE 2025** at the Community Hall.

Colin Studholme
Mr Colin Studholme
Clerk of the Council

Published 13th May 2025

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