

# **COLBY & BANNINGHAM PARISH COUNCIL**

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## **NOTICE OF MEETING & INVITATION TO ATTEND**

### **THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON WEDNESDAY 20<sup>th</sup> September 2023 at 7.00p.m.**

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made to facilitate the recording.

#### **A G E N D A**

##### **01 APOLOGIES FOR ABSENCE AND WELCOME**

To receive and accept apologies for absence and to welcome our new Councillors.

##### **02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

To receive Declarations of Interest in Agenda Items and to note any Requests for Dispensation.

##### **03 MINUTES**

(a) To approve the revised minutes of the Parish Council Meeting held on 21<sup>st</sup> June 2023 (attached).

(b) To approve the minutes of the Parish Council Meeting held on 19<sup>th</sup> July 2023 (attached)

##### **04 INFORMATION ON MATTERS ARISING**

To receive information on matters arising from the Minutes not listed elsewhere on the Agenda:

(a) SAM2

(b) Councillor Training with Suffield PC

##### **05 OPEN FORUM FOR PUBLIC PARTICIPATION**

An opportunity to hear from members of the public.

**06 REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**

To receive written/verbal reports from representatives, including the following:

- Police:**
- District Council**
- County Council**

**07 ITEMS REFERRED FROM PREVIOUS MEETING**

To consider items suggested at the last meeting:  
None.

**08 CLERK’S REPORT**

To receive updates/reports on areas of parish council responsibility:

1. Elden’s retreat
2. Village Green
3. Allotments
4. Information Centre

**9 CORRESPONDENCE/REPORTS**

1. Openreach/County Broadband update.
2. Request for financial support for Defibrillator
3. Letter from Duncan Baker
4. Email regarding obstruction of bridleway
5. Emails regarding Bannaroo

**10. POLICIES**

1. Financial Risk Assessment (attached)

**11 FINANCE REPORT**

To consider the following:

1. Schedule of Bills for Payment (to follow)
2. Bank Reconciliations as at 31st July 2023 and 31st August 2023
3. Bank Statement as at 31st July 2023 and 31st August 2023
4. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation
5. Update of External Audit

**12 PLANNING MATTERS**

<b>1. APPLICATIONS DETERMINED</b>	
None.	
<b>2. APPLICATIONS FOR CONSIDERATION</b>	
None at time of publication.	

3. To consider and agree the Council's view on any application submitted since the publication of this agenda.

**13 ITEMS FOR INFORMATION/FUTURE AGENDA**

**14 DATE OF NEXT MEETING**

To confirm that the next Parish Council Meeting will be held on **Wednesday 18<sup>th</sup> October 2023 at 7.00pm** at Banningham & Colby Community Hall.

*Colin Studholme*  
*Mr Colin Studholme*  
*Clerk of the Council*

*Published 14<sup>th</sup> September 2023*

NOTES

*This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at [www.colby-banningham-pc.gov.uk](http://www.colby-banningham-pc.gov.uk)*

*The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at [www.north-norfolk.gov.uk](http://www.north-norfolk.gov.uk) and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.*