

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
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NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON MONDAY 19th JANUARY 2026 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

- 1. WELCOME AND APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to agree any Requests for Dispensation.
- 3. MINUTES**
To approve the minutes of the Parish Council Meeting held on 17th November 2025.
- 4. MATTERS ARISING**
To discuss matters arising from the minutes not elsewhere on the agenda
 - (a) New defibrillator/training/kiosk electricity supply
 - (b) Discussion regarding new councillor co-option
- 5. OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public
- 6. REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**
To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall
- 7. ITEMS REFERRED FROM PREVIOUS MEETING**
None.

NOTES

This Agenda and documents marked as “attached” unless marked “Confidential” are available on the Council’s website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

8. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

1. Elden's Retreat/Playground
2. Village Green – permanent Christmas Tree
3. Allotments – clarification of plots/new tenants
4. Information Kiosk & Noticeboards
5. SAM2 – replacement battery
6. Highway issues - grit bins/road outside Colby School

9. CORRESPONDENCE/REPORTS/EVENTS

None.

10. POLICIES

Assertion 10 policy requirements

11. FINANCE REPORT

To consider the following:

1. Schedule of Payments for December and January for ratification/authorisation
2. Bank Reconciliation as at 30th November and 31st December 2025
3. Cashbook as at 30th November and 31st December 2025
4. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation.
5. Budget 2026-27

12. PLANNING MATTERS/OTHER CONSULTATIONS

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|-----------------------------------|
| 1. APPLICATIONS DETERMINED |
| None at time of publication. |
| 2. APPLICATIONS FOR CONSIDERATION |
| None at time of publication. |
| 3. OTHER PLANNING MATTERS |
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13. TOPICS FOR DISCUSSION

To discuss any issues of interest/relevance to the Council – no decisions to be made.

14. RESOLUTION TO EXCLUDE THE PRESS AND PUBLIC DURING DISCUSSION OF THE FOLLOWING ITEM RELATED TO STAFFING

Report on the Clerk's Annual Appraisal.

15. DATE OF NEXT MEETING

To agree MONDAY 16th FEBRUARY 2026 at 7.00 pm

Colin Studholme
Mr Colin Studholme
Clerk of the Council

Published 12th January 2026

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