

COLBY & BANNINGHAM PARISH COUNCIL

Clerk: Mr Colin Studholme
Hall Farm Barns, Aylsham Road, Saxthorpe, Norwich, NR11 7DD
Tel: 01263 587952 e-mail: clerk@colby-banningham-pc.gov.uk
website: www.colby-banningham-pc.gov.uk

NOTICE OF MEETING & SUMMONS TO ATTEND

THERE WILL BE A MEETING OF COLBY & BANNINGHAM PARISH COUNCIL AT THE BANNINGHAM & COLBY COMMUNITY HALL ON MONDAY 15th JUNE 2025 at 7.00pm

In the interests of openness and transparency, councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council requests that anyone wishing to record the meeting lets the Council know in advance so appropriate arrangements can be made.

AGENDA

1. **CHAIRMAN OF THE COUNCIL**
To elect the Chairman of the Council for the Municipal Year 2026-27
2. **VICE CHAIRMAN OF THE COUNCIL**
To elect the Vice-Chairman of the Council for the Municipal Year 2026-27
3. **CHAIRMAN'S DECLARATION OF ACCEPTANCE OF OFFICE**
To receive the Chairman's signed Declarations of Acceptance of Office, witnessed by the Clerk
4. **WELCOME AND APOLOGIES FOR ABSENCE**
To receive and accept apologies for absence.
5. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
To receive Declarations of Interest and to agree any Requests for Dispensation.
6. **MINUTES**
To approve the minutes of the Parish Council Meeting held on 18th May 2026.
7. **MATTERS ARISING**
(a) Defibrillator/Audit of Footpaths
8. **OPEN FORUM FOR PUBLIC PARTICIPATION**
An opportunity to hear from members of the public
9. **REPORTS FROM POLICE, DISTRICT & COUNTY COUNCILLORS**
To receive written/verbal reports from representatives, including the following:
District Council /County Council/Police – Operation Randall

NOTES

This Agenda and documents marked as "attached" unless marked "Confidential" are available on the Council's website, at www.colby-banningham-pc.gov.uk The meeting will include public participation time when members of the public may speak. Planning application documents can be found on NNDC website at www.north-norfolk.gov.uk and follow the links to planning. Those listed are as at the date of this Agenda, but the Council reserves the right to consider applications received up to and including the date of the meeting.

10. ITEMS REFERRED FROM PREVIOUS MEETING

Projects for Parish Council Spending 2026-27. To consider suggestions from Councillors.

11. STANDING ITEMS

To receive updates/reports on areas of parish council responsibility:

1. Elden's Retreat/Playground
2. Village Green
3. Allotments
4. Information Kiosk & Noticeboards
5. SAM2/Highways Issues – report on meeting with County Highways

12. CORRESPONDENCE/REPORTS/EVENTS

To confirm the date of the Summer Event as Sunday 19th July 2026.

13. POLICIES

Financial Risk Assessment.

14. FINANCE REPORT

To consider the following:

1. To receive and consider the report from the Internal Auditor.
2. To complete and agree the Annual Governance Statement on the Annual Return
3. To agree the Accounting Statement on the Annual Return
4. To declare the Parish Council exempt from External Audit
5. To set the Public Rights period for the inspection of the accounts
6. Schedule of Bills for Payment
7. Bank Reconciliation as at 31st May 2026
8. Cashbook as at 31st May 2026
9. Scheme of Delegation – to receive information from the Clerk on any actions taken under the Scheme of Delegation.

15. PLANNING MATTERS/OTHER CONSULTATIONS

1. APPLICATIONS DETERMINED
None.
2. APPLICATIONS FOR CONSIDERATION
None.
3. OTHER PLANNING MATTERS
None.

16. ITEMS FOR INFORMATION/FUTURE AGENDA

17. DATE OF NEXT MEETING

To confirm MONDAY 20TH JULY 2026 at the Community Hall.

Colin Studholme

Mr Colin Studholme
Clerk of the Council

Published 8th June 2025

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