

**MINUTES OF THE EXTRA-ORDINARY MEETING OF  
COLBY & BANNINGHAM PARISH COUNCIL  
HELD AT THE BANNINGHAM & COLBY COMMUNITY HALL  
ON WEDNESDAY 3<sup>rd</sup> AUGUST 2022 at 7pm**

**Present:** Mr J van Poortvliet, Chairman  
Mrs P Ashby  
Mr S Clarke  
Mr S Elliott

**In Attendance:** Mr Colin Studholme, Clerk

**01 APOLOGIES FOR ABSENCE**

Apologies were received from Mr Anderson-Dungar, Mr David Holgate and Mr Nigel Andrews

**02 DECLARATIONS OF INTEREST AND DISPENSATIONS**

None.

**03 PUBLIC PARTICIPATION**

No adjournment as no public present.

**04 RE-CONVENE THE MEETING**

The meeting continued without adjournment

**05 STAFFING**

The appointment of Mr Colin Studholme as Parish Clerk with effect from 1<sup>st</sup> August was confirmed.

**06 PLANNING MATTERS**

1) LA/22/1695 The Old Rectory, Colby Road, Banningham NR11 7DY  
Internal and External Works associated with Erection of Single Storey Extension and Demolition of Sunroom, and

PF/22/1694 The Old Rectory, Colby Road, Banningham NR11 7DY  
Single Storey Side Extension following Demolition of Sunroom

The proposal was discussed and no concerns were raised about the application. Members agreed to Support the application.

2) LA/22/1755 Pond Cottage, North Walsham Road, Banningham NR11 7DU  
Internal & External works to facilitate Demolition of existing Side Extension & Erection of new Single Storey side extension, and

PF/22/1761 Pond Cottage, North Walsham Road, Banningham NR11 7DU  
Demolition of Side Extension and Erection of New Single Storey Side Extension

The proposal was discussed and no concerns were raised about the application. Members agreed to Support the application.

The Clerk was to register the views of the Council on NCC's planning portal.

**Action: CS**

3) Heppin Barn

Mr Anderson-Dungar reported via email that he had made an inspection of the site and had met with the owner to discuss concerns over the PROW. As a result of this visit Mr Anderson-Dungar was reassured that the work at the barn was not impacting upon the PROW and recommended that the matter be considered closed. Members supported this recommendation. Mr Anderson-Dungar did however raise concern about the adjoining "trod" path along the main road which is overgrown and unusable. Mr Elliot was due to meet with a representative from the Highways Department about speed awareness along this stretch of road and agreed to raise the matter of the overgrown path with them.

**Action: SE**

**07 ADJOURNMENT**

No adjournment as no public present.

**08 RE-CONVENE THE MEETING**

The meeting continued without adjournment.

**09 RESPONSE TO PLANNING APPLICATIONS/ISSUES**

Recorded under item 6 above.

**10 ITEMS FOR INFORMATION/FUTURE AGENDA**

1) Norfolk County Council's Cost of Living Support Scheme

NCC has a Cost of Living Support Scheme to help households struggling with rising food and energy bills. Parish and Town Councils are able to apply for funding from NCC's Household Support Fund up to a value of £10,000 which can then be distributed in grants of up to £100 to vulnerable households in the Parish. Members discussed if such a scheme would be relevant to households in Colby and Banningham and how such households might be identified. The Clerk was to circulate to members the email from NCC with the link to further information. Mr Elliot suggested that the head teacher at Colby School might be able assist in identifying vulnerable households and the Clerk was to forward the details on to her. If a need was identified an application could then be made for a grant.

**Action: CS**

**11 DATE OF NEXT MEETING**

To confirm that the next Parish Council Meeting will be held on Wednesday 21st September 2022 at 7pm at Banningham & Colby Community Hall.

**12 CLOSURE OF THE MEETING**

There being no further business, the Chairman closed the meeting at 7.45p.m.

Signed ..... (Chairman)

Date .....